

Meeting: DEVIZES AREA BOARD

Place: Bromham Social Centre, New Rd, Bromham SN15 2JB

Date: Monday 22 July 2013

Time: 6.30 pm

COMMUNITY AREA GRANT – APPLICATION FORMS

Relating to item 9 on the agenda for the above meeting

Agenda Item 9

Grant Applications for Devizes on 22/07/2013

ID	Grant Type	Project Title	Applicant	Amount Required
125	Community Area Grant	Devizes St John & St Mary Parish Rooms new kitchen	Parochial Church Council of Devizes St John and St Mary	£5,000
157	Community Area Grant	Bromham BMX Bike Track	Bromham parish council	£5000
176	Community Area Grant	Wiltshire Museum Prehistoric Wiltshire Galleries	Wiltshire Museum	£5000

ID	Grant Type	Project Title	Applicant	Amount Required
125	Community Area Grant	Devizes St John & St Mary Parish Rooms new kitchen	Parochial Church Council of Devizes St John and St Mary	£5,000

Submitted: 03/06/2013 12:53:45

ID: 125

Current Status: Application Appraisal

To be considered at this meeting:

22/07/2013 Devizes

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Devizes St John & St Mary Parish Rooms new kitchen

6. Project summary:

Refurbishment of the existing kitchen, units and appliances at the Parish Rooms in Long Street, which is primarily used by community groups as well as for church activities and also increasingly used to prepare meals three times a week for homeless and vulnerable people.

7. Which Area Board are you applying to?

Devizes

Electoral Division

Devizes North

8. What is the Post Code of where the project is taking place?

SN10 1NP

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Inclusion, diversity and community spirit

Safer communities

Other

If Other (please specify)

Devizes Opendoor offers help and support to homeless and vulnerable adults from the Parish Rooms

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

/2012

Total Income:

£176,049

Total Expenditure:

£189,099

Surplus/Deficit for the year:

£[13,050]

Free reserves currently held:

(money not committed to other projects/operating costs)

£139,351

Why can't you fund this project from your reserves:

The above figures are for St John & St Mary Parochial Church Council, which covers all the expenses relating to both ancient churches and the Parish Rooms. With the upkeep of two listed buildings there is a need to keep substantial reserve funds for repairs and other unscheduled expenditure.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£17604		
Total required from Area Board		£5,000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Kitchen units, handles, worktops	5600	Big Lottery Awards for All		10000
Appliances, ovens, hob, hood, fridge	2776			
Double sink, hand sink, taps, hot tap	1281			
Fitting	1500			
Electrics (new cabling required)	1815			
Plumbing	1098			
Tiles	350			
VAT	2884			
Preliminary joinery (no VAT)	310			
Removal of units, appliances by volunteers	0			
Total	£17614			£10000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

Wide range of local organisations and people of all ages regularly use the facilities, including: Devizes Opendoor, Mother and Toddler Group, Townswomen Guild, Tai Quando, Yoga, U3A Art Group, Regency Dancers, local social activities, coffee mornings, jumble sales, birthday and other parties, Devizes Food Festival, Devizes, Eisteddfod, Church lunches. We believe that users should have access to up to date facilities that will encourage their aims. We have recently installed essential, basic facilities including showers, washing and drying machines, which are particularly important for those using the Opendoor project

as they would otherwise not have access to these services.

14. How will you monitor this?

Continuing and increased usage by a wide variety of local groups and individuals.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Running costs are covered by rental income.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

157	Community Area Grant	Bromham BMX Bike Track	Bromham parish council	£5000
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Submitted: 13/06/2013 20:35:04

ID: 157

Current Status: Application Appraisal

To be considered at this meeting:

22/07/2013 Devizes

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

Yes

4. If yes, please state why this project cannot be funded from the Parish Precept

Our precept for the village is Â£38000 and to fund the whole project would be over 50% of the annual budget. The majority of the budget is already committed and due to the economic climate, we are mindful of asking for an increase in the precept to cover this project.

5. Project title?

Bromham BMX Bike Track

6. Project summary:

This project is to construct a BMX track, approximately 40m x 20m, built from 600-1000 tonnes of subsoil, 20 tonnes of crushed rock and clean stone/flex coil for drainage. It would take an estimated 3 weeks build time. The edges would have concrete and the track a gravel surface. With periodic maintenance, this would be expected to last 20 years. The aim of the project is to fulfil a local need for recreational facilities that is, in the main, targeted at the young people of Bromham. However, the facility will have no restrictions and will be available at no cost, for all the community to use.

7. Which Area Board are you applying to?

Devizes

Electoral Division

Bromham Rowde and Potterne

8. What is the Post Code of where the project is taking place?

SN15 2JB

9. Please tell us which theme(s) your project supports:

Children & Young People

2012 Olympic Legacy

Health, lifestyle and wellbeing

Inclusion, diversity and community spirit

Sport, play and recreation

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:**Your latest accounts:**

04/2013

Total Income:

£53563

Total Expenditure:

£54896

Surplus/Deficit for the year:

£-49571

Free reserves currently held:**(money not committed to other projects/operating costs)**

£5324

Why can't you fund this project from your reserves:

The total budget for the project exceeds the available reserves so other funding sources are being sought.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£20000		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Design and build BMX track	20000	Sports England		8000
		Landfill community fund		5000
		Fundraising	yes	2000
Total	£20000			£15000

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Devizes

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The current village recreational facilities are limited to a small playarea for under 11's only, and a tarmac area with two basketball hoops for older children. There is a tennis court, run by the tennis club that has a charge for use. It was felt that the current facilities did not address the needs of the youth of the village and a survey was undertaken in the local area of which there were 155 responses supporting the creation of a bmx bike track in the village. Further consultation was undertaken regarding the design and position of the track at an open village meeting. This was attended by 56 adults and 17 under 18yrs, of which there was overwhelming support for a bmx bike track. We also have a facebook page with over 80 likes and growing. The committee for the project is an active group of local people, with the project lead undertaken by a Parish Councillor. Through the newly formed Youth Council, younger members of the village will have a forum to discuss and input into the project where their views will be sought. Meetings of the Youth Council will take place during Youth club and be attended by the project lead who will facilitate the meetings and take ideas back to the Parish Council. Although set up in the first instance for the Bike Track project, the Youth Council will be led by the young persons attending and encouraged to discuss items that affect their generation. Any issues raised can be fed back to the Parish Council by the attending Parish Councillor. This proactive step by the Parish Council will give an opportunity for the younger residents of the village to be more engaged with their community and enable them to bring about a change, thus showing local government in a more positive light and how it can be relevant to the them. The provision of these facilities will primarily benefit the younger residents of the village as it will provide a local meeting place for children and teenagers. Additionally, it will encourage children to be more active and to participate in a sport, thus enjoying the benefits of the outdoors and keeping fit and healthy. Keeping the facility cost free and accessible will enable children to use the bike track when it suits them, and as frequently as they like. The local primary school has 85 pupils and there a similar number of teenage children resident, as well as any adult that wishes try out their riding skills as there is no upper age limit. We feel this bmx track will be a welcome addition to the existing recreational facilities and will provide a much needed alternative to the traditional open sports field, plus the opportunity to participate in an Olympic sport in our own community.

14. How will you monitor this?

The members of the youth council will be those children that are involved in the bike track project and can report at their meetings whether the anticipated benefits are being achieved to the link Parish Councillor in attendance, who can take this to the full Parish meetings.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

This request is for cital funding for a bike track that is designed to last for approximatly 20 years with minimal maintenance which can be planned for in the future from the parish precept.

16. Is there anything else you think we should know about the project?

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

176	Community Area Grant	Wiltshire Museum Prehistoric Wiltshire Galleries	Wiltshire Museum	£5000
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Submitted: 03/07/2013 23:05:12

ID: 176

Current Status: Application Appraisal

To be considered at this meeting:

22/07/2013 Devizes

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£501 - £5000

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Wiltshire Museum Prehistoric Wiltshire Galleries

6. Project summary:

Wiltshire Museum has the best Bronze Age collection in Britain. We want to inspire visitors to the Stonehenge and Avebury World Heritage Site with the stories of the people who built and used these iconic monuments. Our project features the unique gold and amber finds that define the Bronze Age "Wessex"™ culture. The opening of the new Stonehenge Visitor Centre in 2013 will change the dynamics of the way that people visit Stonehenge, and we want to be ready to bring more people into the heart of Wiltshire. Specifically, we are seeking support for the production of display blocks within showcases, specialist wire mounts for objects and 2 display cases. The Museums is run by the Wiltshire Archaeological and Natural History Society - Registered Charity 1080096

7. Which Area Board are you applying to?

Devizes

Electoral Division

Devizes and Roundway South

8. What is the Post Code of where the project is taking place?

SN10 1NS

9. Please tell us which theme(s) your project supports:

Children & Young People

Arts, crafts and culture

Economy, enterprise and jobs

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

03/2012

Total Income:

£240,258

Total Expenditure:

£331,628

Surplus/Deficit for the year:

£-91,370

Free reserves currently held:

(money not committed to other projects/operating costs)

£773,063

Why can't you fund this project from your reserves:

Our reserves act as an endowment for the organization, and are invested to provide income. Despite this investment income, our operating loss in 2011-2012 was £91,370.

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£13126		
Total required from Area Board		£5000		
Expenditure (Itemised expenditure)	£	Income (Itemised income)	Tick if income confirmed	£
Display blocks	6500	Heritage Lottery Fund	yes	5626
Wire mounts, shaping and fixing	4696	Donations	yes	2500
Acrylic mounts	760			
2 showcases	1170			
Total	£13126			£8126

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

We have identified the benefits of the overall project as: Economic – Encourage tourists to travel between Stonehenge and Avebury – To encourage them to see more in the local area, adding bednights and increasing spend on food and drink Social – Inspire local residents to become engaged and informed about the prehistoric landscapes in which they live, work and study – whether they are schoolchildren, families or retired – Provide learning and outreach opportunities for primary and secondary schools – Create learning resources to support the National Curriculum – Enable volunteers to become engaged in the interpretation of our collections through a training programme Environmental Encouraging people to walk, cycle and to use public transport Our specific targets are to:- – Triple our

visitor numbers – Increase use of museum by schools by 25% – Increase number of volunteers directly engaging with our visitors by 100%

14. How will you monitor this?

We have commissioned a full evaluation of the project, using a methodology recommended by the Heritage Lottery Fund. This will include extensive qualitative work, including interviews and surveys, as well a quantitative measure such as monitoring visitor numbers.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

The aim of the project is to appeal to visitors to the new Stonehenge Visitor Centre, encouraging them to visit Devizes to see the new Prehistoric Wiltshire Galleries. Our aim is to triple our visitor numbers, and this will have an impact on local businesses – increasing spend in local shops and restaurants and increasing bed-nights. English Heritage will be marketing the museum alongside the new Visitor Centre, and they are working with us to make the collections that we are lending to the Visitor Centre highly visible. The project will make the museum more sustainable and bring economic development to the Devizes area.

16. Is there anything else you think we should know about the project?

This application is for a discrete part of a major redevelopment to create new Prehistoric Wiltshire Galleries. The overall project cost is over £500,000, with funding from the Heritage Lottery Fund (£370,000), English Heritage (£100,000) and North Wessex Downs AONB LEADER Funding (£27,000) as well as a number of donations and a legacy. The Museum is also making a substantial investment, particularly in terms of staff time and other resources.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Project/Business Plan:

yes I will make available on request a **project or business plan** (including estimates) for projects where the **total project cost** (as declared in the financial section above) exceeds £50,000 (tick only when total project cost exceeds £50,000).

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such

as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

yes I will make available on request evidence of ownership of buildings/land

yes I will make available on request the relevant planning permission for the project.

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.
